
Minnesota Technical Assistance Program Partnering with MnTAP on Developing your Internal Team

Team Summary

Thank you for your interest in pollution prevention or energy efficiency! Forming a team within your company is a step toward implementing change that can positively affect your company's environmental footprint, energy use, and costs. MnTAP is pleased to help develop a new team or work with your existing team and will facilitate team-building and brainstorming activities. This page outlines what you can expect from MnTAP in regards to providing assistance to your team. Please fill out the questionnaire on the second page and return it to MnTAP to help us prepare for your team activities.

MnTAP's Commitment

1. A staff member from MnTAP can conduct team training if your team is newly formed. This training provides a basis for all team meetings and highlights tips for a successful team.
2. The staff member will attend team meetings regularly as determined during one of the first few meetings.
3. During the meetings, the MnTAP staff member will bring pollution prevention and energy efficiency ideas and success stories to the team. He/she may also facilitate discussions and brainstorming sessions to ensure the team makes the most of the meeting time.
4. The MnTAP staff member will provide sound advice and technical knowledge to the team and the proposed ideas. He/she may take on the role of third-party verification for certain ideas, if necessary.
5. The MnTAP staff member can remain a part of the team for 12 to 18 months to achieve the goals set by the team. He/she will follow up with a designated contact at the end of the 12 to 18 months to determine if additional assistance is necessary.
6. Throughout the team's work, the MnTAP staff member will provide cost savings and environmental reductions calculations if needed. This information can be valuable feedback for the company in terms of team results and environmental and cost reductions.
7. Once a team has ended or had significant success, MnTAP may wish to publish a success story about the projects. The MnTAP staff member will work with a designated contact within the team to ensure that written documents are accurate and approved within the company. We will work to avoid including any sensitive, proprietary or confidential information and will confirm the final draft of any document with the company prior to publication.

About MnTAP

The Minnesota Technical Assistance Program (MnTAP) is an outreach and assistance program at the University of Minnesota that helps Minnesota businesses develop and implement industry-tailored solutions that prevent pollution at the source, maximize efficient use of resources, and reduce energy use and cost to improve public health and the environment.

Established in 1984, MnTAP is funded primarily by a pass-through grant from the Minnesota Pollution Control Agency's Prevention and Assistance Division to the University of Minnesota, School of Public Health, Division of Environmental Health Sciences. As part of the University, MnTAP has no regulatory authority.

Minnesota Technical Assistance Program
Team Questionnaire

Use this form to request more information about forming an internal pollution prevention or energy efficiency team. MnTAP staff can work with you to help develop your team after analyzing your needs and working with you to ensure those needs fit within our program's mission.

Company _____ Contact _____

Address _____ Phone number _____

City / Zip _____ Fax _____

Email _____ # of employees _____

Business Description _____

What topics are you most interested in your team exploring?

- Pollution Prevention Energy Efficiency Both

What do you hope your team is able to accomplish in the first 12 to 18 months? Include any numerical goals (ie; 10% energy reduction, 5% wastewater loading reduction, etc.) that might be applicable.

Please describe any environmental policy and/or goals your facility or company has put in place or designated.

Upon successful completion of the project would your company be willing to share project outcomes with other Minnesota businesses? (Check all boxes that apply; confidential information is not disclosed.)

- project summary MnTAP newsletter article facility tours for related businesses
 articles in association newsletters presentations at association meetings or workshops